

Grant Portal

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Application Form: CDP R&D

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Initial Info Gathering

Using Fiscal Sponsor?

Is the applicant organization for this project acting as a fiscal sponsor?

- Yes
- No

Request Information

Project Title:

Please use title case; do not include any additional capitalization or quotation marks unless specifically part of the project title.

Project Type:

Request Grant Amount:

Applicant may request up to \$10,000 in research and development funds, which must be matched by at least an equivalent contribution of non-federal funds, in-kind services and materials, or any combination thereof. CDP R&D awards typically range between \$5,000 and \$10,000.

\$

Funds raised to date (if applicable):

\$

Total R&D Project Budget:

This is the total anticipated lump sum of the research & development project budget, including amount requested from California Humanities, 1:1 matching cash and in-kind services/materials, as well as any additional support. This figure should match that of the total project budget in your uploaded Project Budget Form.

\$

Anticipated length of final production (if applicable):

Enter number of minutes, like 30, 60, 120, etc.

Project Synopsis:

Describe your project in no more than 100 words. You may use the synopsis from Section 2 of your Proposal Narrative.

Target Geographical Area Served:

Select the primary service region of this particular project.

Target Audience - Primary:

Select the primary target audience for your documentary. Make only one selection.

- | | |
|---|--|
| ☐ Children/Youth | ☐ LGBTQ+ |
| ☐ Economically Disadvantaged | ☐ Mentally Challenged |
| ☐ Ethnic Minority | ☐ New Immigrants/Refugees |
| ☐ Faith-Based | ☐ Physically Disabled |
| ☐ Families | ☐ Seniors |
| ☐ General | ☐ Veterans |
| ☐ Homeless | |

Target Audience(s) - Secondary:

Select the secondary target audience(s) for your documentary.

You may make 0, 1, or 2 selections. Do not include the response you selected in the question above.

- | | |
|---|--|
| ☐ Children/Youth | ☐ LGBTQ+ |
| ☐ Economically Disadvantaged | ☐ Mentally Challenged |
| ☐ Ethnic Minority | ☐ New Immigrants/Refugees |
| ☐ Faith-Based | ☐ Physically Disabled |

Families

Seniors

General

Veterans

Homeless

Target Age Group - Primary:

Select the primary age group of your primary target audience. Make only one selection.

Infants (0-5)

Children (6-13)

Youth (14-18)

Adults

Seniors (over 65)

All Ages

Target Age Group(s) - Secondary:

Select the age group(s) of your secondary target audience(s).

You may make 0, 1, or 2 selections. Do not include the response you selected in the question above.

Infants (0-5)

Children (6-13)

Youth (14-18)

Adults

Seniors (over 65)

All Ages

Target Ethnic Group - Primary:

Select the primary ethnic group of your primary target audience. Make only one selection.

African American

Middle Eastern

Asian/Pacific Islander

Multi-ethnic

Caucasian

Native American

Jewish

South Asian

Latino

Target Ethnic Group(s) - Secondary:

Select the secondary ethnic group(s) of your secondary target audience(s).

You may make 0, 1, or 2 selections. Do not include the response you selected in the question above.

African American

Middle Eastern

Asian/Pacific Islander

Multi-ethnic

Caucasian

Native American

Jewish

South Asian

Latino

Congressional District: where the work of this project will take place

Use this lookup tool: <https://www.house.gov/representatives/find-your-representative> to find the legislative district in which the work of this project will take place. Please enter the district number the tool provides. This should be a number between 1 and 53.

At least one district number is required. You may optionally enter two more district numbers if your project takes place in multiple areas.

Enter 0 if the work of this project will be done outside of California.

1.

2.

3.

To determine your project's State Assembly and Senate District numbers, please use this zip-code-based **lookup**.

State Senate District: where the work of this project will take place. This is a number, 1 through 40, if based in California.

If you are fiscal sponsor based outside of California, please leave this blank.

State Assembly District: where the work of this project will take place. This is a number, 1 through 80, if based in California.

If you are a fiscal sponsor based outside of California, please leave this blank.

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Applicant Organization Information

Enter information for the applicant organization below. The applicant organization must approve the submission of this proposal. If a grant is awarded, this organization must be willing and able to administer grant funds, accept full responsibility for undertaking and supporting the project as outlined in the proposal, and ensure compliance with all terms of the grant agreement, especially if acting as a fiscal sponsor. The applicant organization is the entity with overall and final accountability for the project.

Eligible applicant organizations must:

- Have tax-exempt organizational status
- Have a Data Universal Numbering System (DUNS) number with an active registration in the System for Award Management (SAM) (see FAQ for more information)
- Be in good standing with California Humanities, e.g., without unfulfilled reporting requirements, if a previous grant recipient
- Not have an active/open grant or application with California Humanities (with the exception of organizations

on our approved multi-application fiscal sponsor list. See FAQ for more information.)

Organization Legal Name:

Mailing Street:

(Example: 312 Main St Ste 601 or PO Box 123)

Mailing City:

Mailing State:

Mailing Zip:

Different Physical Address?

Is the organization's physical address different from the mailing address above?

Yes

No

Phone:

To determine the State Assembly and Senate District numbers of your organization's location, please use this zip-code-based **lookup**.

State Senate District: where the organization is located

This is a number, 1 through 40.

*If you are a fiscal sponsor, based outside of California, please leave this blank.

State Assembly District: where the organization is located.

This is a number, 1 through 80, if you are based in California.

*If you are a fiscal sponsor, based outside of California, please leave this blank.

Community Type:

Organization Type - Primary:

Select the primary type for the applicant organization. Make only one selection.

Arts and Culture

Bookseller

Children/Youth

Civic

College/University

Community Education

Economic Development

Environmental

Ethnic

Faith-Based

LGBTQ+

Library

Military Agency

Municipal/State Agency

Museum/Historical Society

Neighborhood or Place-Based Organization

Newspaper

Radio Station

School (K-12)

Social Services

Foundation

TV Station

Labor Union

Veteran-Serving Organization/Agency

Organization Type - Secondary:

Select the secondary type for the applicant organization. You may make 0, 1, or 2 selections. Do not include the choice from the previous question.

Arts and Culture

LGBTQ+

Bookseller

Library

Children/Youth

Military Agency

Civic

Municipal/State Agency

College/University

Museum/Historical Society

Community Education

Neighborhood or Place-Based Organization

Economic Development

Newspaper

Environmental

Radio Station

Ethnic

School (K-12)

Faith-Based

Social Services

Foundation

TV Station

Labor Union

Veteran-Serving Organization/Agency

Population Served - Primary:

Select the primary population served by the applicant organization. Make only one selection.

Children/Youth

LGBTQ+

Economically Disadvantaged

Mentally Challenged

Ethnic Minority

New Immigrants/Refugees

Faith-Based

Physically Disabled

Families

Seniors

General

Veterans

Homeless

Population Served - Secondary:

Select the secondary population served by the applicant organization. You may make 0, 1, or 2 selections. Do not include the choice from the previous question.

Children/Youth

LGBTQ+

Economically Disadvantaged

Mentally Challenged

Ethnic Minority

New Immigrants/Refugees

Faith-Based

Physically Disabled

Families

Seniors

General

Veterans

Homeless

Applicant Organization Description:

Please provide a brief description of the applicant organization.



Tax Status:

Please select one. Eligible applicant organizations must indicate a tax-exempt status here.

Note: Applicant organizations run by city, county, or state government, as well as public universities should choose Municipal/State Agency. However, if the project is being fiscally sponsored by a foundation or other non-

profit entity, then the correct tax status, DUNS number, and SAM registration is required.

Tax ID:

An Employer Identification Number (EIN)/federal tax ID number is required for the applicant organization. This is a nine-digit number; please enter with this syntax using the dash: 01-2345678.

DUNS & SAM Information:

While California Humanities will accept applications from organizations that do not have an active federal System for Award Management (SAM) registration, we strongly encourage all applicant organizations to begin this process at the time of submission. If selected as an award recipient, California Humanities cannot disburse funds to an organization without confirming its active registration.

SAM registration is a two-step process. First, a Data Universal Numbering System (DUNS) number must be requested from Dun & Bradstreet (if your org doesn't already have one). A DUNS number is the nine-digit number established and assigned by Dun & Bradstreet Inc to uniquely identify business entities who receive federal government contracts. DUNS number assignments are absolutely FREE and may be obtained by calling (866) 705-5711 or at <http://fedgov.dnb.com/webform>.

Second, register the DUNS number at SAM.gov to obtain the expiration date of the registration. See this [tip sheet](#), paying close attention to step 5.

DUNS Number:

A DUNS number is required for MOST applicant organizations.

Please enter the 9 digit number with no dashes or spaces. Your DUNS number may have one or more leading zeros.

SAM (System for Award Management) Registration Expiration Date:

Your DUNS number must be registered with SAM.gov. Check the status of your registration [here](#). Enter your DUNS number and hit Search. If you are already registered, and in good standing, your organization's info will appear, with the expiration date. Enter that date here.

If you are in the process of registering with SAM.gov, and therefore don't have an expiration date yet, you may bypass this question, in order to submit your application by the due date. However, we must be able to successfully verify your SAM.gov registration and expiration date before you are technically meet the prerequisites for submitting this application.

Web address:

Example: <http://www.calhum.org>

Tip: If you get an error message on this response, open another browser window, and navigate to your website. When the page loads, copy and paste the exact syntax of the web address from the browser to this entry.

Facebook Page:

Example: <https://www.facebook.com/calhumanities/>

LinkedIn Page:

Example: <https://www.linkedin.com/company/california-humanities/>

Instagram Handle:

Example: [california_humanities](#)

Twitter Handle:

Example: [@Cal_Humanities](#)

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Project Personnel

Enter all personnel info below.

Authorizing Official (AO) Information

The following fields pertain to the Authorizing Official of the applicant organization. If a grant is awarded, the Authorizing Official will receive the award packet and must sign the grant agreement and other required documents before any funds can be disbursed.

AO Prefix:

AO First Name:

AO Last Name:

AO Job Title:

AO Phone:

AO E-mail:

Project Director (PD) Information

The following fields pertain to this request's Project Director. If a grant is awarded, the Project Director is responsible for implementing the project, seeing it through its completion, and acts as California Humanities' primary point of contact.

PD Prefix:

PD First Name:

PD Last Name:

PD Occupation:

These are broad areas. Choose the one that fits best.

PD Job Title:

PD Organization of Employment:

(Enter only if different from the applicant organization.)

PD Address Type:

PD Mailing Street Address:

(PO Box is ok.)

PD City:

PD State:

CA

PD Zip Code:

PD Country:

PD Phone:

PD Email:

Humanities Advisor (HA) Information

Enter information for the humanities advisors below. If more than three humanities advisors are involved in the project, please provide their full contact information in Section 6 of the Proposal Narrative.

Humanities Advisor #1 (HA1)

HA1 Prefix:

HA1 First Name:

HA1 Last Name:

HA1 Occupation:

These are broad areas. Choose the one that fits best.

HA1 Job Title:

HA1 Organization of Employment:

(Enter only if different from the applicant organization.)

HA1 Discipline(s):

Please make between 1-3 choices.

Advertising

Engineering

Marketing

African American Studies

English

Mathematics

Agricultural Tourism

Environmenal Planning and Design

Media Arts

Agriculture History

Environmental Studies

Medicine

American Studies

Ethics

Medieval Studies

Anthropology

Ethnic Studies

Middle Eastern Studies

Archaeology

Ethnomusicology

Military History

Architectural History	European History	Multicultural Education
Architecture	Family Studies	Multimedia Design
Archival Management & Preservation	Film/Television	Museum Studies
Art Education	Fine Arts	Music
Art History	Folklife/Traditional Arts	Mythology
Asian American Studies	Folklore	Native American Studies
Asian History	Foreign Literature	Near Eastern Studies
Behavioral Sciences	Forestry	Occupational Therapy
Biology	Gender Studies	Oral History
Business Administration	Geography	Organizational Behavior
California History	Government	Philosophy
California Literature	Graphic Arts	Photography
California Studies	Historic Preservation	Photojournalism
Chemistry	History	Physiology
Chicano/a Studies	Human Development	Poetry
Civic Education/Service Learning	Immigration Studies	Political Science
Classics	Integrative History	Popular Culture
Clinical Psychology	Interdisciplinary Studies	Psychology
Communications	Intergenerational Studies	Public Administration
Community Development	International Education	Public Health
Community Education	International Studies	Religious Studies
Comparative Literature	Internet Technology	Social Work
Computer Science	Jewish Studies	Sociology
Creative Writing	Journalism	Speech

Cross-Cultural Studies	Jurisprudence	Telecommunications
Dance	Labor Studies	Theatre
Digital Media	Languages	Theology
Disability Studies	Latin American History	Typography
Drama	Latino American Studies	United States History
Dramatic Literature	Law	United States--Mexico Border History
East Asian Studies	Library Sciences	Urban Studies
Ecology	Linguistics	Web Design
Economics	Literature	Women Studies
Education		

HA1 Mailing Street Address:



HA1 City:

HA1 State:

CA

HA1 Zip Code:

HA1 Country:

HA1 Phone:

HA1 Email:

Humanities Advisor #2 (HA2)

HA2 Prefix:

HA2 First Name:

HA2 Last Name:

HA2 Occupation:

These are broad areas. Choose the one that fits best.

HA2 Job Title:

HA2 Organization of Employment:

(Enter only if different from the applicant organization.)

HA2 Discipline(s):

Please make between 1-3 choices.

Advertising

Engineering

Marketing

African American Studies

English

Mathematics

Agricultural Tourism

Environmenal Planning and Design

Media Arts

Agriculture History

Environmental Studies

Medicine

American Studies

Ethics

Medieval Studies

Anthropology	Ethnic Studies	Middle Eastern Studies
Archaeology	Ethnomusicology	Military History
Architectural History	European History	Multicultural Education
Architecture	Family Studies	Multimedia Design
Archival Management & Preservation	Film/Television	Museum Studies
Art Education	Fine Arts	Music
Art History	Folklife/Traditional Arts	Mythology
Asian American Studies	Folklore	Native American Studies
Asian History	Foreign Literature	Near Eastern Studies
Behavioral Sciences	Forestry	Occupational Therapy
Biology	Gender Studies	Oral History
Business Administration	Geography	Organizational Behavior
California History	Government	Philosophy
California Literature	Graphic Arts	Photography
California Studies	Historic Preservation	Photojournalism
Chemistry	History	Physiology
Chicano/a Studies	Human Development	Poetry
Civic Education/Service Learning	Immigration Studies	Political Science
Classics	Integrative History	Popular Culture
Clinical Psychology	Interdisciplinary Studies	Psychology
Communications	Intergenerational Studies	Public Administration
Community Development	International Education	Public Health
Community Education	International Studies	Religious Studies
Comparative Literature	Internet Technology	Social Work

Computer Science	Jewish Studies	Sociology
Creative Writing	Journalism	Speech
Cross-Cultural Studies	Jurisprudence	Telecommunications
Dance	Labor Studies	Theatre
Digital Media	Languages	Theology
Disability Studies	Latin American History	Typography
Drama	Latino American Studies	United States History
Dramatic Literature	Law	United States--Mexico Border History
East Asian Studies	Library Sciences	Urban Studies
Ecology	Linguistics	Web Design
Economics	Literature	Women Studies
Education		

HA2 Mailing Street Address:



HA2 City:

HA2 State:

CA

HA2 Zip Code:

HA2 Country:

HA2 Phone:

HA2 Email:

Humanities Advisor #3 (HA3) (optional)

HA3 Prefix:

HA3 First Name:

HA3 Last Name:

HA3 Occupation:

These are broad areas. Choose the one that fits best.

HA3 Job Title:

HA3 Organization of Employment:

(Enter only if different from the applicant organization.)

HA3 Discipline(s):

Please make between 1-3 choices.

- | | | |
|---|---|--------------------------------------|
| ☐ Advertising | ☐ Engineering | ☐ Marketing |
| ☐ African American Studies | ☐ English | ☐ Mathematics |
| ☐ Agricultural Tourism | ☐ Environmenal Planning and Design | ☐ Media Arts |

Agriculture History	Environmental Studies	Medicine
American Studies	Ethics	Medieval Studies
Anthropology	Ethnic Studies	Middle Eastern Studies
Archaeology	Ethnomusicology	Military History
Architectural History	European History	Multicultural Education
Architecture	Family Studies	Multimedia Design
Archival Management & Preservation	Film/Television	Museum Studies
Art Education	Fine Arts	Music
Art History	Folklife/Traditional Arts	Mythology
Asian American Studies	Folklore	Native American Studies
Asian History	Foreign Literature	Near Eastern Studies
Behavioral Sciences	Forestry	Occupational Therapy
Biology	Gender Studies	Oral History
Business Administration	Geography	Organizational Behavior
California History	Government	Philosophy
California Literature	Graphic Arts	Photography
California Studies	Historic Preservation	Photojournalism
Chemistry	History	Physiology
Chicano/a Studies	Human Development	Poetry
Civic Education/Service Learning	Immigration Studies	Political Science
Classics	Integrative History	Popular Culture
Clinical Psychology	Interdisciplinary Studies	Psychology
Communications	Intergenerational Studies	Public Administration
Community Development	International Education	Public Health

Community Education	International Studies	Religious Studies
Comparative Literature	Internet Technology	Social Work
Computer Science	Jewish Studies	Sociology
Creative Writing	Journalism	Speech
Cross-Cultural Studies	Jurisprudence	Telecommunications
Dance	Labor Studies	Theatre
Digital Media	Languages	Theology
Disability Studies	Latin American History	Typography
Drama	Latino American Studies	United States History
Dramatic Literature	Law	United States--Mexico Border History
East Asian Studies	Library Sciences	Urban Studies
Ecology	Linguistics	Web Design
Economics	Literature	Women Studies
Education		

HA3 Mailing Street Address:

HA3 City:

HA3 State:

CA

HA3 Zip Code:

HA3 Country:

HA3 Phone:

HA3 Email:

